

# **BOD Meeting**

Quorum is 6 out of 10 board members.

**Call to Order:** 7:02

**Attendees:** Mike Burns, Larry Kleinman, Stew Reifler, Josh Rosen, Andy O'Brien, Martin Iselin, Brian Crane, Mari Inagami, Ryan Blake, Marc Hartog, Rick Baumblatt

**Approval of prior minutes:** Unanimously approved

## **Treasurer's Report:**

- See attached- half of our current holdings is earmarked for vehicles. Still, we have a good leg up on working towards establishing an endowment to be self-sustaining into the future.
- Auditors are wrapping up our financials and filings for last year
- Auditors are asking for the BOD to adopt a Code of Ethics for the BOD. Stew circulated some examples and he will put one together for the BOD to adopt and sign

## **Committees:**

### **Finance:**

- Committee will be meeting December 16 at 1pm
- We have been taking advantage of the rising interest rates in our holdings getting higher yields on our money

### **Fundraising:**

- See attached in Treasurer's report
- Mike has a bunch of fundraising signs to put out in conspicuous places. Can anyone help?

### **Member Relations:**

- Report from Marc on members to vote in/out:
  - Voting in- David Harmston, Sophia Papp, Michael Tansley. Larry/Andy- unanimous vote

- Voting out- Elissa Grogan. No vote necessary

## **Recruitment and Retention:**

- Mike circulated the details of a seminar on this very important topic. We are looking for any BOD members to attend.
- Morgan Rizey has suggested we look to post volunteer positions online in places such as Indeed and LinkedIn. She is going to help out with that. Thank you Morgan!

## **Training:**

- Follow Up on the bleeding training devices. Larry and Rick saw 2 devices that would be great for training to simulate wound packing and arterial bleeding in a realistic way. There was a discussion on cost. Each device costs approximately \$650 plus supplies. Supplies are not very expensive. Rick and Larry asked that we spend up to \$5000 to purchase 3 of each unit plus the associated supplies to be used for WVEMS training as well as the EMT class. Larry/Martin- unanimously passed
- The question was raised about revising the Training and Competency Policy. It will be addressed in the new year.

## **CPR / SW Council:**

- See attached

## **Public Relations:**

- Mike will be doing our annual end of year appeals on Facebook/Instagram
- Mike and Larry will be addressing both Rotary organizations early in the new year. Hopefully that will lead to more presentations in town.

## **House:**

- How has the snack supply been working out? Do we need to have things on auto order from Amazon? Mari and Andy thought we should put the non-perishables on auto order via Amazon for convenience. Mike will give them the invoice to the last order to see if it is acceptable and they will work out an ordering schedule.
- We continue to lose silverware in the kitchen at an alarming rate. Mike will buy some more.

## **Vehicles:**

- The Ambulance committee has yet to meet to work out the finer points of our new ambulances. There is no real rush since delivery isn't expected for at least a year.

- It was confirmed for Larry that we will not be ordering a shorter rear box than we currently have.
- Mike executed the transfer documents to the town for the new 605, the UTV and the trailer. Marc said there will be a selectwomen's meeting to accept the donations in the next few weeks.

### **Old Biz:**

- Report on the status of the current oxygen system. Discussion on its possible replacement or going to an outside service. After some investigation by Mike and Rick, it was determined that the yearly cost to obtain oxygen from an outside vendor would be more expensive than replacing our current, broken machine over the course of a 15 year life span which is how old our current system is. Similar local services spend anywhere from \$70,000 to \$120,000 on oxygen over the equivalent time period. Replacing our system would cost somewhere on the order of \$50,000 plus yearly maintenance which is expected to be lower than our outgoing system. Purchasing the machine makes more economical sense as well as it being much more convenient. The BOD gave Rick the ok to pursue a machine with On Site Gas Systems in Newington CT subject to our getting some references from them on their product. Mike will work with Rick and report back to the BOD.

### **New Biz:**

- none

**Adjournment:** 7:50 Andy/Josh- unanimously approved

## WVEMS MONTHLY SNAPSHOT FINANCIAL REPORT FOR FY 2023

	1Q				2Q			3Q			4Q		
	6/30/2022	7/31/2022	8/31/2022	9/30/2022	10/31/2022	11/30/2022	12/31/2022	1/31/2023	2/28/2023	3/31/2023	4/30/2023	5/31/2023	6/30/2023
Bank of America	\$230,981	\$228,076	\$142,879	\$142,999	\$170,109	\$199,018							
Change in Value	NA	(\$2,905)	(\$85,197)	\$120	\$27,109	\$28,909							
Wells Fargo Vehicle Repl	\$875,352	\$875,753	\$1,226,376	\$1,229,557	\$1,281,368	\$1,284,475							
Income	NA	\$592	\$512	\$3,016	\$1,525	\$1,886							
Change in Value	NA	\$400	\$350,624	\$3,180	\$51,812	\$3,107							
Wells Fargo PCL Collateral	\$1,017,023	\$1,069,449	\$1,145,007	\$1,080,957	\$1,131,324	\$1,178,436							
Income	NA	\$499	\$223	\$2,196	\$1,857	\$402							
Change in Value	NA	\$52,425	\$75,558	(\$64,050)	\$50,368	\$47,111							
Wells Fargo Equipment	\$76,104	\$76,183	\$76,286	\$76,424	\$76,546	\$76,714							
Income	NA	\$50	\$49	\$126	\$83	\$106							
Change in Value	NA	\$79	\$103	\$138	\$122	\$168							
Wells Fargo Scholarship	\$81,710	\$87,386	\$84,340	\$78,256	\$80,782	\$84,651							
Income	NA	\$102	\$66	\$179	\$11	\$73							
Change in Value	NA	\$5,676	(\$3,046)	(\$6,084)	\$2,526	\$3,869							
Total Wells Fargo	\$2,050,190	\$2,108,770	\$2,532,009	\$2,465,193	\$2,570,020	\$2,624,275							
Income	NA	\$1,242	\$849	\$5,517	\$3,476	\$2,468							
Change in Value	NA	\$58,580	\$423,239	(\$66,816)	\$104,827	\$54,255							
<b>TOTAL</b>	<b>\$2,281,171</b>	<b>\$2,336,846</b>	<b>\$2,674,888</b>	<b>\$2,608,192</b>	<b>\$2,740,129</b>	<b>\$2,823,293</b>							
<b>Change in Value</b>	<b>NA</b>	<b>\$55,675</b>	<b>\$338,041</b>	<b>(\$66,696)</b>	<b>\$131,937</b>	<b>\$83,164</b>							

	July	August	September	October	November	December	January	February	March	April	May	June	
22-23 Fundraising Campaign (FY2023)		\$0	\$0	\$0	\$30,786	\$39,851							
Total		\$0	\$0	\$0	\$30,786	\$70,638							
21-22 Fundraising Campaign (FY2022)		\$0	\$0	\$0	\$56,804	\$30,055	\$49,646	\$21,718	\$54,080	\$14,416	\$47,062	\$3,409	\$927
Total		\$0	\$0	\$0	\$56,804	\$86,858	\$136,505	\$158,222	\$212,303	\$226,719	\$273,780	\$277,189	\$278,366
20-21 Fundraising Campaign (FY2021)		\$0	\$0	\$100	\$44,907	\$29,282	\$47,856	\$5,780	\$26,914	\$8,161	\$5,714	\$2,298	\$2,152
Total		\$0	\$0	\$100	\$45,007	\$74,289	\$122,145	\$127,925	\$154,839	\$163,000	\$168,714	\$171,012	\$173,164
Grants (FY2023)		\$0	\$0	\$0	\$0	\$0							
Total		\$0	\$0	\$0	\$0	\$0						\$0	
Other Donations (FY2023)		\$2,426	\$353,654	\$4,140	\$55,676	\$0							
Total		\$2,426	\$356,080	\$360,220	\$415,896	\$415,896						\$415,896	
Liistro Garden Party		\$1,700	\$1,000	\$0	\$0	\$0						\$1,358	\$12,147
Total		\$15,205	\$16,205	\$16,205	\$16,205	\$16,205						\$16,205	

**Notes:**

1. 21-22 Fundraising Campaign total includes \$250 in matching gifts received in September 2022.
2. Liistro donations in May and June are for FY2022; July and August for FY2023.

# O<sub>2</sub>N<sub>2</sub> SITE

## On Site Gas Systems, Inc.

Manufacturers / Designers of Oxygen & Nitrogen Generating Equipment

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November 3, 2022

Quote # 110322PFK01

### Town of Westport

Richard Baumblatt

Phone: 914-760-1473

Email: rbaumblatt@westportct.gov

Dear Richard,

Per your request, we are pleased to quote the following:

### On Site Model O-4T PSA Oxygen Generator

- Produces up to 40 SCFH at a purity up to 95%
- Size: 16" x 20" x 66", Weight: 435 lbs.
- Electrics: 110 Volts / 60 Hz / 1 phase
- Requires approximately 10 SCFM compressed feed air at 80 PSIG
- Outlet Pressure: 55 PSIG
- Fully automatic with pressure switch. Pre-filters and pressure regulator. Control panel with gauges, hour meter, and power switch.
- 3.5" Touch Screen control pad with O2 analyzer, alarm set-points, gauges, hour meter, and power switch.
- Tank includes relief valve, ball valves, gauges and pressure regulator

Price: \$ **\$16,144.00**  
**Less 15% discount**  
**13,722.00**

### On Site Oxygen Receiving/Storage Tank

- Qty: 1 – 60 Gal. Tank, Size: 21" x 51", Weight: 196 lbs.
- Relief valve, ball valves, gauges and pressure regulator.

Price:\$ **1,390.00**

Bimba 5" Air reservoir Buffer Part # 05018-AR

Price:\$ **1,377.00**

### Oxygen Booster Compressor for cylinder filling

- RIX model 2PS2B
- Oil free, air cooled, 1.5 HP
- Will boost up to 40 SCFH to 2200 PSIG
- Dimensions: 16" x 21" x 29", weight 150 lbs
- Electrics: 115 Volts / 60 Hz / 1 phase

Price:\$ **\$20,895.00**

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## On Site Gas Systems, Inc.

35 Budney Road, Budney Industrial Park, Newington, CT 06111 U.S.A.

Telephone: 860.667.8888 • Fax: 860.667.2222

Website: [www.onsitegas.com](http://www.onsitegas.com) • Email: [info@onsitegas.com](mailto:info@onsitegas.com)

A BUSINESS INCORPORATED IN THE STATE OF CONNECTICUT, U.S.A.

# O<sub>2</sub>N<sub>2</sub> SITE

## On Site Gas Systems, Inc.

Manufacturers / Designers of Oxygen & Nitrogen Generating Equipment

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### Atlas Copco Rotary Screw Oil-lubricated compressor

Model: G5-116 AFF 230/1, 53 gallon #8152103850

- Which produces 29 SCFM at 116 PSIG
- Size: 57"L x 24"W x 50"H", Weight: TBD.
- Electrics: 230 Volts / 60 Hz / 1 Phase

Tank Mounted With Integral Refrigerated Air Dryer

Price:\$ 15,234.00  
**Less 15%  
Discount  
\$12,948.90**

- Atlas Copco inline filters
- 1 – UD 25+ - Filters- 8102372406

Price:\$ **894.00**

Price:\$ **610.00**

### OSC 25 CLAY, Condensate Management

#### Requirements for Purchase Order

- Electrics to be determined/confirmed for each component
- Approved final quote to be submitted with purchase order

#### Shipping and Terms:

- Includes packing and crating for Domestic shipments (inside the U.S.)
- FOB: Newington, CT, U.S.A.
- Freight Costs will be Prepaid and added to the invoice
- Delivery: 8-10 Weeks A.R.O. and credit approval,
- Delivery of the compressors are based on availability at time of order.
- United States Terms: 30% deposit with order, Balance: Net 30 with credit approval and will include freight charges as applicable.
- Unit designed for indoor installation.
- Installation support and training available, consult factory for rates.
- All equipment manufactured by On Site Gas Systems will include the standard On Site Gas Systems warranty that will be found in the Owner's Manual. All other equipment not manufactured by On Site Gas Systems will be covered by the original equipment manufacturer's warranty.
- Projected delivery time will commence upon on the receipt by On Site Gas Systems of an authorized purchase order and deposit in full.
- Any and all applicable taxes will be the responsibility of the purchaser.

Prices subject to change without notice

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**O<sub>2</sub>N<sub>2</sub> SITE**

**On Site Gas Systems, Inc.**

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Manufacturers / Designers of Oxygen & Nitrogen Generating Equipment

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A BUSINESS INCORPORATED IN THE STATE OF CONNECTICUT, U.S.A.

December 1<sup>st</sup>, 2022

To: WVEMS President & Secretary      From: Jay B. Paretzky

Subject: Jay's November 2022, report to the Board

WVEMS CPR/First Aid January 1, to November 30, 2022, 193 classes held with 1030 students taught. We had some issues with our website, where students could not sign-up and pay for our classes, but that has been taken care of.

We still have an issue with the K-12 program, a reduced fee for students, teachers, coaches, and administrators in a K-12 school that take the AHA HS classes with us. We don't have a way for signups to pre-pay for our K-12 classes.

CT EMS Advisory Board met on November 21, and it was a virtual meeting.

There was a presentation from Karen Alter-Reid from the Fairfield County Trauma Response Team. Their organization is state-wide as needed. They offer free support for First Responders. Free zoom chat every Tuesday night at 7 PM and Person or zoom chat every Friday 10-11:30 AM .They will come to WEMS for training if requested.

The Board is working with different Police agencies on having a better relationship with EMS and local Police Officers.

Mobile Integrated Healthcare is slowly moving ahead. Services need to check the requirements and guidelines on the CT OEMS website. The hope I programs to be running June/July 2023

The Health & Wellness Sub-Committee working on gathering on a peer support/trauma response program and the development of a resource guidebook to managing personnel with acute and chronic mental health concerns or illness.

Let me know if you have any questions

Jay B. Paretzky cell 203 247-9883



