

Westport Volunteer Emergency Medical Service

Board of Directors Meeting

January 8, 2019

Yves called the Board of Directors meeting to order at 1903hrs.

Attendance: Yves Cantin, Martin Iselin, Larry Kleinman, Jaime Bairaktaris, Mike Burns, Brian Crane, Sandi MacPherson. Guests: Nancy Sengstacken, Marc Hartog.

Secretary Report: Martin made a motion to accept the minutes for October and December Board of Directors meetings. Mike Burns seconded the motion.

Motion passed unanimously.

Treasurer's Report: Larry went over the profit & loss vs. budget report. We are running about \$124,000 ahead of budget so far this year. This is due to about \$35,000 more revenue than budgeted. \$12,000 less expenses than budgeted, and \$76,000 more in other income than budgeted (largely due to \$80,000 in a restricted donation).

Committee Reports:

Finance: The finance committee will be meeting with the financial advisor on January 25th. The treasurer noted that the \$55,000 Treasury note was put in the Audley Scholarship Fund in error by Wells Fargo. We will open a third investment account calling it Vehicle Replacement. It will hold that Treasury note and funds in a money market account earning 2%. The interest paid by Bank of America is nearly 0% at this time.

Fundraiser: The fundraiser was \$65,108.62 at the end of December. The second fundraiser letter will go out around February 15th. Jaime reported on the Facebook campaign.

Training: Brian reported 18 people passed the test and 1 failed the practical from the refresher class.

CPR: Jay submitted a 10 years CPR and First Aid class re-cap. In 2018 we had a total of 242 classes and 1,681 students. From 2008 – 2018 we had 2,148 classes and taught 16,216 students.

We have 10 students in our instructor class, two from Weston EMS, one from Norwalk EMS, and seven from WVEMS.

Website: Punch list issues still need to be fixed regarding the website. Jaime is working on the problems, and is scheduled to meet with the developer for final training.

EMS Council: The Advisory board discussed the issue of patient hand-off in ED. EMSC is holding classes throughout the State and is looking for new venues for pediatric EMS education. National Registry process continues

House: Martin will have a quote at the next Board of Director's meeting regarding the furniture replacement in the day room. It was suggested that we buy individual serving sizes of food during flu season. Board is looking into replacing the mattresses in the bunk rooms. Mike suggested we look into platform beds to replace the conventional mattress and box spring beds rather than go ahead with the quote obtained. Research is to continue.

Old Business: Larry reviewed the audit of the financial statement report for the year ending June 30, 2018 from Capossela, Cohen, LLC with the board.

The board discussed a new slogan for WVEMS. "40 years answering the call"

Yves would like a committee to look into celebrating our 40 years of service. We need lots of help and would like members' ideas on what we should plan for the year. Please contact Yves on helping make this year spectacular.

New Business: Ben Frimmer and others would like to attend an EMS conference in Maryland rather than the Connecticut Conference (similar expense reimbursement.)

Jaime made a motion to adjourn. Larry seconded the motion. Meeting was adjourned at 2025hrs.

Minutes respectfully submitted by Sandi MacPherson

Acting secretary