

**Westport Volunteer Emergency Medical Service
Board of Directors Meeting
January 9th, 2018**

Yves called the board of directors meeting to order at 19:06 hours.

Attendance: Yves Cantin, Martin Iselin, Larry Kleinmann, Andrea Harman, Nancy Surace, Brian Crane, Rob Pocius, Jake Healy, Russ Blair, Jaime Bairaktaris and Erin Finch.

Guest: Marc Hartog

Scholarship: Nothing new at this time.

CPR: Annual report for CPR 266 classes for 2017 with 2094 students being taught.

State/Counsel: Jay Paretzky was reappointed to the Connecticut EMS advisory board. Bob Duff made the motion for Jay to be appointed.

Secretary's Report: Motion to adopt minutes from last months meeting made by Andrea. Unanimous adoption of the minutes from December.

Treasures Report: Net income year to date is about \$39,472.68, which is \$34,286.68 ahead of budget. It was expected at this time to be about \$5,000.00 above budget. Fundraiser is year to date brought in \$63,529.98. Fundraiser is only \$3500.00 ahead of budget. CPR is \$9,000 and EMT is \$17,000 ahead of budget. At this time we are making money for the CPR and EMT class but this can change. Capital expenses are about \$60,000 over budget, which is due to the stretcher and the Lucas devices. This number is really about \$15,000 once the Newman's grant is factored in. Every other expense item on the treasures report is under budget.

Committee Reports:

Fundraiser: Nothing new at this time.

Member Relations: Michael Burns and India Fernandez vote in.

Heather Brothwell vote out.

Motion made by Nancy, Jaime seconded. Unanimous.

Training: Current EMT refresher is over on this Saturday. Intern program is still a work in progress. The EMT class is going well and Feb 10th will be last day barring any snow days. Summer class will tentatively start in May.

Ambulance: The new fly car is on order. It will be in end of February or beginning of March. Once the car is in an appointment will be made for it to be inspected by the stated.

House: A series of photos have been sent to the Fire Outfitters so they could see what is going on but they are unable to tell. At this time they now need photos of the tags to make sure they get the correct parts. These parts will be ordered and repaired. Two recliners will be fixed. The one with damaged leather will either be traded in or something for a couch.

Website: The website is being redesigned. All the pages are being put into a Google drive at this time so everything can be seen in black and white to see what WEMS wants to change. This way everything will be corrected and up to date before it is put into the new website. By next month there will be a clean version for the board to see. Yves and Jaime will go through and proof read and edit the documents that are currently on our site that will be transferred to the new site.

WVEMS is now on Google. We've been accredited with them as a Non-profit. Google sweet is in the process of being set up by Jaime.

Right now we are using PayPal. Chroma sites has a new site that we can potentially use and this will be looked into more when the time comes.

Public Relations: The banner was not put up on Main Street because one of the buildings will not give permission at this point in time. Thank you/remind and happy holidays post cards for donations were sent out to everyone and it was well received. On social media 2000-3000 people are seeing us a week at this time.

Finance: Nothing new to report at this time.

Old Business:

Nancy and Andrea went to the mason's Christmas party, and the Mason's made a donated of \$1,000.00 to WVEMS.

The winter party is at Via Sforza Trattoria on Feb 10th from 12-3 for brunch. An evite went out. So far 24 people have signed up. We had to guarantee 55 people, which should not be a problem with the turnout from previous years.

The bylaws committee was to submit the new bylaws to the general membership. The way the current bylaws are written it will need to be either voted up or down. The committee was unanimous in putting out the changes. A motion was made that be board recommend to the general membership the by laws amended at the November meeting. Martin made the motion, Larry seconded, vote for the by law amendment was unanimous.

At this time one person is through most of the process of hire at this time for the full time position. It is a long process they are still finishing up and the person will hopefully be given an offer within the next 2-3 weeks. At this time the part time position is still being discussed.

New Business:

Nothing at this time.

End:

Nancy made a motion to adjourn at 20:35 hours. Jake seconded.

Minutes submitted by Erin Finch.