

Westport Volunteer Emergency Medical Service

Board of Directors Meeting

April 1, 2014

Martin Iselin called the meeting to order at 1802hrs.

Attendance: Erin Finch, Brian Crane, Yves Cantin, Russ Blair, Martin Iselin, Kathy Smith, Chris Siano, Andrea Harman, Mary-Jane Cross, Sandi MacPherson Guest: Marc Hartog

The minutes for the March 4, 2014 board of director's meeting were accepted as posted. Motion to accept the minutes was made by Brian Crane, and seconded by Mary-Jane Cross.

Treasurer's Report: Yves summarized the Budget Performance Report distributed at the meeting. The Ordinary Income goal has been met for the year and expenses are generally tracking close to budget. Yves mentioned that a total of \$18,500 has been moved to the Major Equipment Fund in compliance with the Other Expenses section of the budget. Any additional surplus is likely to be moved to the Vehicle Acquisition Fund at the end of the year as this fund is currently empty. Yves finally indicated that the report Other Expenses/Income informational section for the prior fiscal was erroneously left blank.

Committee Reports:

Finance: Yves reported no significant change in the Investments Recap Report which is current as of the end of February. The meeting with the financial advisor has to be rescheduled to the afternoon of April 1.

Fundraiser: Russ reported the reminder letter we sent out has brought in between \$30,000 – \$35,000.

Training: Brian reminded us there is an EMT refresher scheduled in May. The EMT class will be held starting May 12 and ending July 7. Pat Salvo will be the teacher.

House: We voted to spend up to \$4,000 for new furniture for the day room.

Member Relations: Chris Siano brought a list of member to be voted out and in. Mary-Jane made a motion to vote out the following volunteer members that have been inactive or resigned, Kristen Ancona, William Baird, Carolyn Chen, Curtis Chen, Jeffrey Davis, Rebecca Goldstein, Dan Kochavi, Ethan Levine, Lauren Wesson and Kamil Zielinski. Erin seconded the motion. The motion passed unanimously.

Mary-Jane made a motion to vote in the following probation members that have completed orientation prerequisites, Jamie Bairaktaris, Rob Pocius, Greg Portner, and Ben Shey. Brian Crane seconded the motion. The motion passed unanimously.

Grants: Russ received a grant application from the Rotary Club of Westport.

Old Business:

Kathy Smith will represent the board on the nominating committee. There are 8 members attending the State EMS Conference in May, four are staying 2 days and four are attending 1 day.

New Business:

We will discuss at the May board of directors meeting the amount for the annual detailing of the ambulances. Yves mentioned that he will soon start working on next year's budget proposal and invited anyone interested to contact him with suggestions and requests.

A motion to adjourn was made by Erin Finch and seconded by Kathy Smith. The meeting was adjourned at 1850hrs.

The minutes respectfully submitted by,

Sandi MacPherson, secretary