

WESTPORT VOLUNTEER EMERGENCY MEDICAL SERVICE

BOARD OF DIRECTORS MEETING

MARCH 4, 2014

Martin called the Board of Directors meeting to order at 1900 hrs.

Attendance: Russ Blair, Kathy Smith, Mary-Jane Cross, Brian Crane, Chris Siano, Erin Finch, Yves Cantin, Martin Iselin, Alex Richards, Sandi MacPherson Guest: Marc Hartog

The minutes for the February 4, 2014 Board of Directors meeting was accepted as posted. Motion to accept minutes was made by Kathy Smith and seconded by Erin Finch. Motion passed.

Treasurer's Report: Yves summarized the Budget Performance report circulated at the meeting. Income is ahead of the yearly budget already in all lines. Some of the income though consists of unexpected course income. Expenses are generally tracking fairly well to the budget with only a few exceptions.

Committee Reports

Finance: Yves circulated an updated Investments Recap report and explained there have been few changes with some market fluctuations and one \$8,000 note maturing since the last report. The Finance Committee is scheduled to meet with Tom Hofstetter on April 4th. Yves mentioned that our cash balances at Bank of America are temporarily in excess of the FDIC insurance limit.

Fundraiser: Russ reported that we have received some donations since our second mailing of the fundraiser. Alex Richard, Mary-Jane Cross, and Russ Blair have come in on their time to process the fundraiser donations. The board thank them for their time.

Member Relations: Chris wanted to know if we would like more information on members' statistics. Marc Hartog passed out a list of service assignments by hours worked covering 2012, 2013, and hours to date. A motion was made by Yves to vote into membership four interns; Emma Lupoff, Xenia Bradley, Samantha Abel, and Kamil Zielinski. Motion seconded by Chris. Motion passed unanimously.

Training: Brian reported that all 16 students passed the last EMT refresher. The next EMT refresher will be in late May or June. Due to new material and new state test it will be a traditional classroom refresher. New intern program still being revised by Kevin and the training committee. They hope to have a draft next month on the program.

Website: Alex is going to meet with Mike Salvatore's brother, who has set up the new site. We need to be able to add and change information to the site.

House: Martin will look into getting prices on new furniture for the day room. Martin will also purchase new towels for the showers in the bunkrooms. Towels seem to go missing. The Crew Chiefs need to check the day room before letting the crew leave shift to see that it is neat and clean; dishes in dishwasher, kitchen clean, no food or cups, bottles or food around the room. The board would like to thank everyone for their cooperation.

Audley Scholarship: Marc has sent out an email from Jay Paretzky stating there are applications in the scholarship mailbox in Crew Chief office. Applications are due no later than May 1, 2014.

Old Business: Marc Hartog passed out the results from the survey on the questions concerning attendance to the Ct. State EMS Expo in May. Yves made a motion to spend up to \$2,500 for reservations to the conference. Seconded by Russ Blair. 1 vote in favor and 8 opposed. Motion did not pass. Mary-Jane made a motion to spend up to \$5,000 for reservations to the conference. 8 voted in favor and 1 abstained. Motion passed. Martin will send out an email to the membership regarding the specifics. We will pay for 20 people to attend, you must have worked 120 hours in the past 6 months. Also you need to submit a check to cover \$150 for 1 day, or \$250 for 2 days. The checks will be held and given back if you attend, and only deposited if you do not attend. Check and reservations must be in by March 15, 2014.

A motion to adjourn was made by Brian and seconded by Russ . The Board Meeting adjourned at 2135 hrs.

Minutes respectfully submitted by,

Sandi MacPherson, Secretary