

Approved

Westport Volunteer Emergency Medical Service

Board of Directors Meeting

September 6, 2016

Yves called the Board of Directors meeting to order at 1905hrs.

Attendance: Jaime Bairaktaris, Russ Blair, Yves Cantin, Brian Crane, Erin Finch, Andrea Harman, Martin Iselin, Larry Kleinman, Robert Pocius, Chris Siano, Sandi MacPherson. Guest: Marc Hartog.

Secretary's Report: Rob made a motion to accept the Board of Director's minutes as posted. Russ seconded the motion. Motion passed unanimously.

Treasurer's Report: Larry reported our "other donations" are lower than budgeted so far, not to be concerned because these amounts can vary widely from month to month.

We had a large expense booked to Vehicle Replacement – about \$7,000. This was actually incurred last fiscal year, but the bill came in during August. It was to upgrade the GPS, chevrons, and some other miscellaneous stuff in 603 to match the configuration of 601 and 602.

Despite the above, we are pretty much on target with our overall budget so far this year. At the moment, we do not anticipate having to use our line of credit, but this could change based on how our cash flow goes over the next few months.

Committee Reports:

Finance: Andrea reported the Finance Committee has a meeting scheduled on Friday, September 23rd.

Fundraiser: At the next General Membership Meeting we will try to get someone to help Russ.

Training: Brian reported the online EMT refresher starts 9/7/2016. There are 8 WVEMS members in the class and one outside student who will be paying for the class – payment will cover our cost for the state proctor.

Mandatory Narcan training is this month's in-service. All EMS personnel must attend this month's in-service. Members can attend WPD or WFD classes as an alternative to attending our class.

Westport Health District will be going back to conducting annual PPD testing at our location. No dates yet but most likely time will be when college students are home for the winter break.

CPR: Jay sent a report that we have taught 1307 Classes in seven years, and 10,810 students CPR and First Aid.

State/Counsel: Jay also reported the State EMS Volunteer committee is meeting at WVEMS, Monday, September 12th at 7 PM. Anyone can attend from WVEMS.

The State Commissioner of Health has signed off on new Protocols for all levels of pre-hospital care.

Everyone has to take the new training starting October 1st and be done by December 31st, 2016. The protocols have to be followed by us and all the hospitals in the State. If anyone wants to change the protocols they have to request through their Regional Medical Committees for approval.

PR: The DNR band is having a concert performance in honor of first responders to the benefit of WVEMS. We will hang our banner at the Levitt Pavilion and be present to receive donations.

Old Business: A/C unit replacement is still not resolved.

New Business: Norwalk Hospital has elected to stop supplying certain ALS supplies free of charge. Also Norwalk Hospital has offered to provide BLS supplies at its costs which may be lower than prices currently available to WVEMS. The Westport Police Department intends to secure funding from the Town for ALS supplies and medications starting with the next fiscal year. Jaime made a motion to purchase "bulk" ALS supplies in the amount up to \$6,000 between now and July 1st 2017. Martin seconded the motion. Motion passed unanimously.

WEMS is in the process of modernizing its mandatory duty uniform to polo shirt type tops. Members who wish to buy additional shirts will have the opportunity to do so using their uniform allowance. A subsequent order for summer uniform shirts will have to be placed in due course at a later time based on a contemporaneous list of members.

Martin made a motion we spend up to \$9,000 for the purchase of 1 new winter uniform shirt per qualifying member. Andrea seconded the motion. Motion passed unanimously.

Martin will prepare a draft policy to be reviewed at the next board meeting regarding EMT course tuition for members and Westport PD and their families.

The Westport Weston Y has started accepting grant applications for its new Social Responsibility Fund which is focused on bridging the achievement gap. Yves will prepare a grant application seeking funds to help those in need of financial aid to pay their EMT course tuition.

Erin made a motion to adjourn the meeting and seconded by Rob. The meeting was adjourned at 2110hrs.

Minutes respectfully submitted by Sandi MacPherson, Secretary