

Approved

Westport Volunteer Emergency Medical Service

Board of Directors Meeting

March 7, 2017

Yves called the meeting to order at 1906hrs.

Attendance: Russ Blair, Yves Cantin, Brian Crane, Erin Finch, Andrea Harman, Martin Iselin, Larry Kleinman, Robert Pocius, Chris Siano, Sandi MacPherson.

Guest: Marc Hartog.

Secretary's Report: Erin made a motion to accept the BOD meeting minutes for February 7, 2017 as posted. Andrea seconded the motion. Motion passed unanimously.

Treasurer's Report: Larry reported we are ahead of budget at this point. Following the meeting, an email was circulated to board members reporting a data entry error. The email also included an updated Treasurer's Report. Despite the data entry error. The overall analysis presented at the meeting is still correct, we are well ahead of the budget at this point in the year, although not as far ahead as reported on Tuesday night.

Committee Reports:

Finance: Andrea stated the Finance Committee will be meeting soon.

Fundraiser: Russ reported that the post office rejected our bulk mailing of thank you notes at the bulk rate.

Member Relations: Chris made a motion to vote out of membership the following people who have been terminated or resigned: Melissa Bucciarelli, Mackenzie D'Iorio, Anthony Saltarelli, Emma Finn, Charles Krawiec, Tania Jofe, Marc Cohen, Conor Ward, Emily Porter, Jenna Levantin, Ian Hunter. Erin seconded the motion. 9 Voted in favor, 1 abstained. Motion passed.

Training: Brian reported the next EMT refresher will start in April.

Members unable to attend last month's protocol test have been testing individually with Mike Salvatore. As of tomorrow the test will be available on Centrelearn.

Items brought up with respect to the summer class from our instructors meeting;

- Possibility of inviting class members to WVEMS meetings and/or in-service classes
- Hosting an information session prior to the start of the class
- Interview/screen potential students, especially the younger candidates
- Restock the class supply closet and replace/repair defective equipment
- Re-evaluate the process and timeline involved in moving prospective members on to the ambulance with more alacrity

Ambulance: Marc reported they are working on the truck and it will be ready in several weeks.

PR: The graduating EMT class was on Westport Now. Posters have been put up around town. Jay gave a talk to the Cert group about WVEMS.

Old Business: Yves mentioned the VFIS policy is to renew on a yearly basis unless further action from the Board or General Membership is taken. Yves mentioned the benefits of the policy are very limited.

New Business: The Nominating Committee is made up of 2 Board members and 3 General members. Jaime and Erin were selected from the Board. At the General Membership Meeting in March three members will be selected. The committee will prepare a slate for Board and Officers to be presented to the membership meeting in May. The election will be held at the June membership meeting. Andrea, Erin, Chris, Brian terms are up this year, Rob, Jaime and Russ have one year left. Sandi's term as secretary will be up as well.

Following a discussion of last year's conference and participation, Martin made a motion to spend up to \$6,000 for members to attend the CTEMS Expos Conference. Larry seconded the motion. Motion passed unanimously. The CTEMS Expo Conference will be held June 2nd and 3rd (pre-conference starts on May 31). As in the past, we will pay early bird registration costs for those interested. The process we'll follow is: By Sunday, March 19th deadline for checks to be put in Yves mailbox in the Crew Chiefs' Office. A personal check for your registration

costs with a note of the days you wish to sign up for. We will then pre-register (and pay for) you and hold your check until after the conference. We will return your uncashed check after you attend the conference. If you do not end up attending, we will cash your check. We will be unable to register and pay for you unless you turn in your check and dates by March 19th. For those who have 105 volunteer hours or more between January 1st and June 1st, the Board of Directors has authorized reimbursement of up to \$199 plus resort fee, for lodging at the conference. The 105 hours number between January 1 and June 1 corresponds to 250 volunteer hours/year or one shift a week. If you have enough hours book your own hotel reservation and pay for it yourself, and then ask for reimbursement with your paid receipt after the conference. We will be unable to reimburse anyone if you do not attend or meet the criteria. Members who attend the conference need to attend at least 3 sessions each day you sign up for, also turn in a copy of your attendance certificate you receive to be eligible for registration and expense reimbursement next year.

Youth Corps members can follow the process above but may request registration only for the Saturday program. The other program registration and lodging expense reimbursement are not available to Youth Corps members. In addition, Youth Corps members need to have their parents sign the form verifying that the conference is not a sponsored Youth Corps activity. Participation is strictly under parental supervision and responsibility.

Rob made a motion to bring a recommendation from the board to the GMM we purchase two Stryker stretchers for up to \$28,000. Andrea seconded the motion. Motion passed unanimously.

Erin made a motion to spend up to \$9,000 for the Spring/Summer EMT course. Sandi seconded the motion. Motion passed unanimously.

Erin made a motion to adjourn the meeting, seconded by Andrea. The meeting was adjourned at 2055hrs.

Minutes respectfully submitted by Sandi MacPherson, Secretary

