

**Approved**

**Westport Volunteer Emergency Medical Service**

**Board of Directors Meeting**

**March 1, 2016**

Yves called the Board of Directors meeting to order at 1903hrs.

Attendance: Jaime Bairaktaris, Yves Cantin, Brian Crane, Erin Finch, Martin Iselin, Jay Paretzky, Chris Siano, Sandi MacPherson. Guest: Marc Hartog

Secretary's Report: Erin made a motion to accept the February 2, 2016 minutes as posted. Jay seconded the motion. Motion passed unanimously.

Treasurer's Report: Jay handed out the current budget performance report.

Committee Reports:

Finance: Yves reported the Line of Credit will stay with Morgan Stanley at this time. Finance Committee will meet on March 9 with Tom Hofstetter who is now at Wells Fargo.

Fundraiser: The fundraiser is at \$84,780 at this time. Last year's fundraiser was ahead at this time. Yves will attend the Young Women's League meeting in May for the super grant presentation.

Member Relations: Chris reported we are still researching the member incentive program.

Training: Brian reported all the EMT refresher students passed. The next EMT-R will be in June for the rest of the members due to expire this year.

Reminder PPDs are done during the birth month of members at the request of the health district due to the limited supply of testing solution.

March In-Service is moving to the 3<sup>rd</sup> Wednesday, March 16<sup>th</sup>. The regional training committee will be making the presentation. Westport is hosting this class for the area services.

We will be hosting another bicycle program on April 2, 3, 9 and 10. Rob Pocius will be attending. One other member may be interested.

April 13<sup>th</sup> In-Service was going to be with Dr. Andriuk. Marc Hartog said Dr. Andriuk will not be available. The In-Service will be rescheduled for call review along with Physio for the True CPR device training.

Connecticut EMS Expo is June 1 – 4, 2016 at Mohegan Sun.

Pat Salvo promised to submit dates and a proposal for a spring/summer EMR/EMT class by March 11.

CPR: Jay reported that Norwalk EMS received a large grant thus far used for AED's and manikins for CPR classes. The family that made the grant wants Norwalk EMS to offer free HS CPR/AED classes to the public as soon as possible. We have been asked to train Norwalk EMS to become AHA BLS Instructors, and we will be paid for conducting the training. Jay's working with WPD on the availability of the large class room for these classes and our required AHA workshops. Norwalk EMS with the backing of the family that made the grant wants to be a regional provider for CPR training. Norwalk EMS will be at the Maker Faire, as well as WVEMS which will be held April 30, 10-4 at the Westport Library and Jesup Green. WVEMS will be conducting Hand-Only CPR with the hospital and will be offering ambulance tours.

Ambulance: Marc and Rick took a trip to the PL Custom factory for final inspection of our ambulances. 603 will go to New Haven for transferring items to the first new ambulance. The new ambulance might be here on Monday, but there are items that need to be done before placing in-service.

Public Relations: An article was published in the Minute Man describing the new ambulance inspections. We will arrange a "hand over" ceremony with town officials after both ambulances are delivered.

Counsel/State: Dr. Pino has been appointed Commissioner of the Department of Health, and a new Director of CT Office of Emergency Medical Services is in the works.

New Business: The Nominating Committee this year will be made of Brian and Erin for the Board, the other members will come from the members at large at

the March GMM. There are 3 vacant board openings and the 4 officers will make up the slate.

Yves made a motion to pay \$2,500 for 10 members to take Rick's PHTLS class. After a discussion Yves made a motion to table his motion until the next BOD meeting.

Bill Min has been recommended to take the motorcycle unit training at the Midwest Police Motorcycle Training School in Michigan in April or May. Erin made a motion to send Bill Min and spend up to \$2,400 for motorcycle training including travel expenses at the Midwest Police Motorcycle Training School. Motion seconded by Jaime. Motion passed unanimously.

The VFIS Insurance coverage is due at this time. Yves made a motion to continue with VFIS Insurance coverage for 3 years and spend up to \$8,204 for the policy, plus proposed option #3. (Increase the Weekly Income limit on for \$300/300 to \$500/500 - \$655 additional. Jaime seconded the motion. Motion passed 4 in favor, 3 not in favor.

Martin made a motion to pay up to \$199 per member for a hotel room for the state EMS conference for a one night stay provided the member has volunteered 110 hours between January 1<sup>st</sup> and the time of the conference. Erin seconded motion. Motion passes unanimously.

A motion to adjourn was made by Erin and seconded by Jaime. The meeting was adjourned at 2020hrs.

Minutes respectfully submitted by Sandi MacPherson, Secretary