

**Approved**

**Westport Volunteer Emergency Medical Service**

**Board of Directors Meeting**

**February 7, 2017**

Yves called the meeting to order at 1900hrs.

Attendance: Jaime Bairaktaris, Russ Blair, Yves Cantin, Brian Crane Erin Finch, Andrea Harman, Martin Iselin, Robert Pocius, Chris Siano, Sandi MacPherson.

Guest: Marc Hartog.

Secretary's Report: Erin made a motion to accept the BOD meeting minutes for January 3, 2017 as posted. Rob seconded the motion. Motion pass unanimously.

Treasurer's Report: Yves presented the treasurer's report for Larry.

Committee Reports:

Finance: The committee is continuing with its quarterly meetings with the advisor. The Audley fund was re-balanced to a 75% equities 25% fixed income program per the advisor recommendation.

Fundraiser: Total fundraiser to-date is \$107,855.67. Russ reported the second mailing has been sent out.

Member Relations: Chris made a motion to vote out the following people who have been terminated or resigned: Austin Brandt, Andreas Bub, Forrest Edelman, Reni Forer, Marija Elkins, Alexander Galvao, Gabrielle Guetta, Rebecca Kamins, Audrey Lee, Reid Maniscalco, Alexis McIntosh, Dane Mellad, Michael Paonessa, Alexandra Pavain, Dakota Roman, Ashley Segers, Joshua Sesmer, Samantha Sheppard, Emily Snow, Steven Teiger, and Barbra Utting. Jaime seconded the motion. The vote was unanimous.

Rob made a motion to vote in the following people for WVEMS membership: Heather Brothwell, Melissa Bucciarelli, Katharine Cioe, Lauren Cusick, Mackenzie D'Iorio, Helena Knoll, Tanmay Hehta, Bradley Menchaca, Kendall Meyer, Madison

Reynertson, Kelly Russo, Anthony Saltarelli, Luana Sardinha, Jon Vontell, Conor Ward. Erin seconded the motion. Motion pass unanimously.

Training: Brian reported Centrelearn assignment on OSHA was emailed for anyone who missed the January in-service.

February in-service will be an open book protocol exam – same night as the postponed January General Membership Meeting.

Next EMT refresher will be in April – no dates yet.

Pat suggested we start the spring EMT class earlier rather than cram it into a few months in the summer as we have done in the past to accommodate college students.

CPR: Jay sent a report to the board stating we are offering another AHA BLS-Instructor class. At this time we have nine Norwalk Fire Department members, one from WVEMS, one from Weston EMS and one from Norwalk Hospital.

Website: Jaime reported the website was hacked for approximately 24 hours by an outside source. The site was able to be reset by Green Tree hosting, who suggested an update in software. This hacking has led us to begin looking into other website hosting companies besides Green Tree.

Ambulance: The ambulance is at PL Custom getting a new chassis full re-mount. Stryker informed us that the power load system and the stretcher needed to be replaced as a result of the accident. The Chief and Deputy Chief have negotiated a favorable resolution with the insurance companies which will assume all costs.

Stryker informed us that our stretchers have a 7 year life expectancy and we should look into replacing the stretcher. The board will take this to the GMM.

Scholarship: Applications for the Audley Scholarship will be available starting in March.

State: Counsel: Jay stated the OEMS Training Coordinator has been filled. New exams for EMR and EMT;s have been completed, still working on testing for AEMT's.

OEMS is looking for support to replace two Regional Coordinator positions that are vacant. We can write our state legislators indicating our support funding for

the positions. Jay has been appointed Chair of the State Volunteer Committee again by the Chair of the State EMS Advisory board.

Old Business: Yves reported that a couple of weeks ago, we received notice from VFIS that they were cancelling our 3 years policy and were re-writing it for a renewable 1 year term. The minutes for the March 2016 Board meeting read: "Yves made a motion to continue with VFIS Insurance coverage for 3 years and spend up to \$8,204 for the policy, plus proposed option #3, (increase the Weekly Income limit for \$300/300 to \$500/500 - \$655 additional)." Based on this wording, we can just pay the new bill for the new one year policy due at the end of April. If the Board wishes to re-visit this question at the March Board and/or March GMM would be the right time.

Yves reported on the progress setting up the You Make a Difference Program (f/k/a incentive or performance recognition program). It should be ready for an announcement at the next General Membership Meeting. Details were reviewed and Yves made a motion to authorize spending an additional \$2,000 on the Make a Difference Program. Martin seconded the motion. 9 voted for and 1 abstained. Motion passed.

Marc brought 2 summer shirt samples, one being Blauer and the second 5.11 shirt. After comparison Martin made a motion on the Blauer as our official summer shirt. Rob seconded the motion. Motion passed unanimously. An email will be sent out to the members.

Results of the day room refreshments survey were discussed. Further review and meetings will be necessary.

New Business: April 22 is the date for the Mini Maker Faire.

Yves will take care of the get well gift for Dennis Finneran.

Russ made a motion to adjourn the meeting, seconded by Jaime. The meeting was adjourned at 2106hrs.

Minutes respectfully submitted by Sandi MacPherson, Secretary