

APPROVED

Westport Volunteer Emergency Medical Service

Board of Directors Meeting

December 6, 2016

Yves called the Board of Directors meeting to order at 1906hrs.

Attendance: Jaime Bairaktaris, Russ Blair, Yves Cantin, Brian Crane, Erin Finch, Andrea Harman, Martin Iselin, Chris Siano, Sandi MacPherson. Guest: Marc Hartog.

Secretary's Report: Jaime made a motion to accept the BOD meeting minutes for November 1, 2016 as posted. Andrea seconded the motion. Motion passed unanimously.

Treasurer's Report: In Larry's absence, Yves circulated a copy of a standard year to date Profit and Loss report. Although such a report does not contain the budget performance report and other analyses usually presented, one noteworthy item was the income already recorded to date from the fundraiser which exceeds \$30,000.

Committee Reports:

Finance: Andrea reported that the next meeting with the financial advisor is scheduled for this Friday.

Fundraiser: Russ stated responses are coming in and as stated above we are above \$30,000. Our second mailing will be going out in February.

Training: Brian reported that nothing has happened since the General Membership Meeting. All the students taking the last EMT refresher passed. Our next refresher will be held in April. Our next in-service class will cover the new protocols set to go into effect on January 1st.

Website: Jaime will update the website changing Explorer to the Youth Corps.

Ambulance: Marc reported that 603 is still out of service. At this point the frame cannot be straighten. Marc also reported that the Stryker representative said that Stryker will not warranty the power load in that kind of a hit.

CPR: We held 189 classes with 1708 students trained from January 1, 2016 to November 28, 2016.

PR: WVEMS was well represented at Touch a Truck, Craft Fair, and Turkey Trot. Westport EMS spoke to the Y's men group. Matsu Sushi made a generous donation of a food platter for Thanksgiving. They also support us by sponsoring the DNR benefit concert.

House: Martin reported that members are still not cleaning up in the day room, leaving food in refrigerator for a long period of time, not cleaning up the kitchen after use. An email will be sent to Crew Chiefs regarding this matter. Also we are thinking about doing a food survey.

Old Business: Andrea reminded the board our winter party will be February 4th at the VFW.

New Business: Marc mentioned the glucometers are in again per the new protocols. Russ made a motion to spend \$1,000 for glucometers. Martin seconded the motion. Motion passed unanimously.

Jaime made a motion to adjourn the meeting, seconded by Erin. The meeting was adjourned at 2010hrs.

Minutes respectfully submitted by Sandi MacPherson, Secretary