

# **Westport Volunteer Emergency Medical Service**

## **Board of Directors Meeting**

**August 2, 2016**

Yves called the Board of Directors meeting to order at 1900hrs.

Attendance: Jaime Bairaktaris, Russ Blair, Yves, Cantin, Brian Crane, Andrea Harman, Martin Iselin, Larry Kleinman, Robert Pocius, Chris Siano, Sandi MacPherson. Guest: Marc Hartog

Secretary's Report: Rob made a motion to accept the July 5, 2016 minutes as posted. Andrea seconded the motion. Motion passed unanimously.

Treasurer's Report. Larry passed out the Budget Performance Report. We broke even this month. Larry explained how he has set up the QuickBooks report, and is still developing the layout. Several ideas were suggested.

Yves reported we met with the auditors and had problems with the computer.

Committee Reports:

Member Relations: Chris has service pins for the upcoming picnic, and the plaques are also ready. Chris has made some progress with the vendor, Barker Specialty in Cheshire, CT, and is working out the details.

Training: Brian reported there are 2 EMT refreshers, one on line, and Rick is teaching the PD on Thursday nights September through October. Fall EMT/EMR class has a September 28<sup>th</sup> start date.

State/Counsel: Marc reported the new state guidelines will be out in October/November. The new statewide patient care guidelines only allow AEMT's to function if they've been trained to the 2007 standards. None of ours are trained to that level.

PR: The WVEMS EMT graduating class appeared in Westport Now. The final concert at the Levitt, will be the DNR fundraiser for WVEMS on September 9<sup>th</sup>.

Old Business: The board committee assignments for the year will be as follows; Martin will continue with house, Russ will continue with Fundraiser, Andrea will continue with Finance and Social Events, Chris will continue with Member

Relations, Brian will continue with Training, Jaime will continue PR and the website, Rob will do PR and Member Relations.

Yves suggested for the September General Membership Meeting we do a pizza truck. We would have our meeting first and then have dinner, this would work better because the town officials usually have meetings the same night.

With regards to the day room a/c unit the purchase of which was approved at the last meeting, the town does not have staff to support putting in an a/c unit through the wall similar to the one in the crew chiefs' office. Further they will be conducting tests to confirm if a unit is necessary to supplement the building system.

Andrea reported we have only 42 adults and 6 children so far signed up for the picnic. We will send out another email to the members reminding them of the picnic at the YMCA on Sunday, August 7<sup>th</sup>.

New Business: Kaitlyn Fitzpatrick made a request for reimbursement for an EMT course she took in late 2014. She has lots of hours and has met the requirements. Yves made a motion to reimburse her for the tuition she paid. Martin seconded the motion. Motion passed unanimously.

Jaime made a motion to adjourn the meeting and seconded by Rob. The meeting was adjourned at 2020hrs.

Minutes respectfully submitted by Sandi MacPherson, Secretary