

WESTPORT VOLUNTEER EMERGENCY MEDICAL SERVICE

BOARD OF DIRECTORS MEETING

JUNE 4, 2014

Martin called the Board of Directors meeting to order at 19:00 hrs.

Attendance: Brian Crane, Chris Siano, Andrea Harman, Russ Blair, Yves Cantin, Martin Iselin, Erin Finch, Alex Richards, Kathy Smith, Sandra MacPherson. Guests: Jay Paretzky and Jaime Bairaktoris.

The meeting started off with a conference call with Joe Barranca from Capossel, Cohen LLC the firm that does our audit. Yves coordinated the conference call with Joe who explained the differences between an audit and a review. The cost difference between a review for \$7,000 and an audit for \$10,000. Capossel, Cohen is going to hold the audit price at \$10,000 for the coming year. The consensus at the end of the call was that we should continue with the audit.

The minutes for the May 6, 2014 Board of Directors meeting were accepted as posted. Motion to accept was made by Kathy Smith and Erin Finch. The motion carried unanimously.

Treasurer's Report: Yves circulated a detailed Budget Performance report updated to June 1st. Only routine transactions have been booked since the information reported at the General Membership meeting last week. Major disbursements between now and the end of the fiscal year are projected to include the day room furniture and the instructor's fees for the EMT course.

Committee Reports:

Finance: Yves circulated a copy of the report used at the General Membership Meeting. There is nothing new to report.

Training: Brian reported the Centrelearn contract ends in October. Mike Salvatore is looking at similar online program alternatives. Donna has been working with Mike on a plan to bring the service up to the new national standards. Greg will be moving and will no longer be teaching for us.

Member Relations: Chris made a proposal to replace some of the current membership policy in WVEMS by-laws with a revised policy. The board discussed these revised policies and will continue to looking into a revision.

Old Business:

Alex announced the WVEMS annual summer party will be held on Wednesday, July 23rd (Rain Date July 24th) at Compo Beach at 6:00pm. Jaime, Kathy, and Andrea will help Alex pull the party together.

Marin and Jay will follow up on the status of the Beneficiary Insurance Policy.

New Business:

Jay reported we taught 191 classes for the year. Jay presented a suggested new fee schedule for our CPR classes and the board agreed with the suggestion. For students we will charge \$15 and Westport residents, town employees we will charge \$25 for books. This will take place starting September 1, 2014

A motion was made by Erin and seconded by Alex to adjourn the board meeting. The meeting was adjourned at 2050 hrs.

Minutes respectfully submitted by,

Sandra MacPherson, secretary