

Westport Volunteer Emergency Medical Service

Board of Directors Meeting

December 2, 2014

Martin called the Board of Directors meeting to order at 1900 hrs.

Attendance: Jaime Bairaktaris, Russ Blair, Yves Cantin, Brian Crane, Erin Finch, Andrea Harman, Martin Iselin, Jay Paretzky, Chris Siano, Kathy Smith, Sandi MacPherson. Guest: Marc Hartog.

Secretary's Report: The minutes for the November 4th Board of Directors meeting were accepted as posted. Motion to accept the minutes were made by Kathy and seconded by Erin. Motion Passed.

Treasurer's Report: The Treasurer's report was distributed with no issues.

Committee Reports:

Finance: Andrea reported the finance committee met on November 14th. The donated stock has been sold. The advisory account funds have outperformed their respective indexes. Our adviser at Morgan Stanley is going to be providing the finance committee with recommendations for consolidating the mutual funds in our separate brokerage fund into the advisory account. This may entail selling some of the mutual funds and retaining others. The finance committee is also discussing levels of cash on hand needed with the idea of investing some of the cash. Additionally, the finance committee is also starting to consider adopting an investment policy statement.

Member Relation: Chris presented the revised Training Reimbursement Policy. Andrea made a motion to approve the training reimbursement policy with a few minor edits. Motion seconded by Jay. 1 opposed and 10 voted in favor, motion passed.

Chris presented a list of members that have not worked the minimum hours and members that have resigned to be voted out. A motion was made to vote out of WVEMS, excluding the life members: Ernst Angrand, Martha Gallace, Reed Geisler, Adrienne Hogan, Lauren Kelly, Mark Powojski, Pawel Rybka, Annie Shoup, Katherine Stevenson, Brett Yarusi, James Ziehl, Barbara Babash, Nicole Donovan, Katherine Hickson, Greg Portner, Hailey Randich, Mackenzie Roof, Beth Ross, and Stephanie Zhu by Kathy and seconded by Jaime. Motion passed unanimously.

The board amended the membership policy to include a category for non-voting members who are active, but serve fewer than 75 hours in a 12 month period.

Fundraiser: Russ reported the donations are coming in slowly and we are still planning second mailing in February of next year.

Training: Brian reported Mike and he will be investigating other options(models, features, etc.) in addition to the one discussed at the general membership meeting with respect to replacing our training mannequin. We will come up with a proposal based on our research and bring to the board.

House: Martin again brought up the subject of coats being left on the floor. He would like coat hung up in the back closet. We need to clean the day room. Hats and baseball hats are on order. People need to email Martin with size and female/male if they would like a vest. Request a P.O. from Todd for \$43.

Old Business: Yves opened up a discussion regarding the audited financial statements previously distributed to the Board members and discussed at the last General Membership meeting. The Management Letter issued by the auditors and also previously distributed to the Board members, was also discussed. Jaime reported he and Kathy can manage our website on their own, without outside help.

New Business: Discussion about reimbursement for Deanna Hartog and Robert Pocius for taking the EMT basic course. One half reimbursement was approved now and the second half if they complete a minimum of 75 hours volunteering within the next six months. A motion was made by Jay and seconded by Andrea to reimburse half the cost to Deanna Hartog and Robert Pocius for taking the EMT basic course and upon completing the minimum 75 hours volunteering within the next six months reimburse the second half. Motion passed unanimously.

A motion to adjourn was made by Erin and seconded by Jaime. The meeting was adjourned at 2005 hrs.

Minutes respectfully submitted by Sandi MacPherson, Secretary